

~~SECRET~~~~SECURITY INFORMATION~~

26 May 1953

MEMORANDUM FOR: Director of Training

THRU : EE/ Training

SUBJECT : Advanced Language Training Program

REFERENCE : Memorandum for EE/TR on Training Requirements for FY 1954  
and FY 1955 Projected

1. The German language instruction available to Agency employees within the Agency is currently limited to beginning and intermediate courses. Since the majority of the personnel for whom we request German language training require instruction on an advanced level, it has been necessary in the past to send them to private tutors outside the Agency at an average cost of \$250.00 each.

2. The reference statement of our training requirements forwarded at the request of Director of Training states that we anticipate requests for funds for a total of six to eight of our personnel for outside language training on an advanced level during fiscal years 1954 and 1955. The amount necessary to back this request would range from \$1500.00 to \$2000.00. We suggest, therefore, that it might be more economical and convenient if advanced language instruction were provided within the Agency.

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